

Burneside Parish Council

Clerk: Kevin M Price

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29th June 2020

Dear Councillors,

You are summoned to attend a meeting of Burneside Parish Council to be held by ZOOM on Tuesday 7th July 2020 at 7pm.

The joining instructions will follow later this week.

Members of the public are welcome to access the meeting but on this occasion there will be no public participation.

Yours sincerely,

Kevin M Price

Kevin M Price. Parish Clerk.

AGENDA

- 1. Apologies for absence** - to receive apologies for absence from Councillors unable to be present at this meeting.
- 2. Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 3. Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
- 4. Minutes of the last meeting** - to approve, if thought fit, and sign as a true record, the minutes of the meeting held on 10th March 2020 (circulated).
- 5. Council Vacancies** - to consider any expressions of interest in the four remaining vacancies.
- 6. Review** - the Clerk will review the changes experienced since the last meeting and give an update on the present position.

7. Financial business:

- a. To note the Interim Accounts for 2019-20 (attached)
- b. To note the Report from the Internal Auditor (to be circulated)
- c. To authorise the Chairman and Clerk to sign the Annual Governance Statement (attached)
- d. To authorise the Chairman and Clerk to sign the Accounting Statements (attached)
- e. To note the cash and budget statements (to be circulated)
- f. To consider taking out a subscription to ZOOM.

8. Updates - to receive any relevant updates on matters already agreed (Councillor Will Huck)

9. Reports – to receive brief reports from County and District Councillors (if present):

10. Traffic issues - to receive a report (if available) on the meeting with CCC Highways on 12th November in response to the Council's concerns regarding traffic issues.

11. Emergency Plan – to note the revision of the Parish Emergency Plan (circulated).

12. Notice Boards – to receive an update from Councillor Wade on the possible relocation of the Bowston notice board to Bonningate.

13. Memorial bench - to receive an update on the application from Mrs Sue Batty for the provision of a memorial bench - Parish Clerk.

14. Neighbourhood Plan - to receive an update from Councillor Ridyard.

15. Parish Defibrillator - to receive an update from Councillor Ridyard.

16. Biodiversity Study - to receive an update from Councillor Ridyard.

17. Open Forum - to receive items of interest from Councillors for brief discussion – but none requiring a resolution.

18. Date of the next meeting - provisionally Tuesday 1st September 2020 at 7pm by ZOOM.